

## MINUTES

### MORGAN COUNTY SCHOOL DISTRICT BOARD MEETING

**Tuesday, March 8, 2016, District Office 5:00 p.m.**

**Present:**

**Board Members:** President Ken Durrant, Vice President Mark Farmer, Neil Carrigan, Ted Taylor, Ron Blunck

**District Staff:** Superintendent Doug Jacobs, Business Administrator D'Lynn Poll, Secretary Denise Rich

**Other Staff and Patrons:** Jennie Earl, Gina Stuart, Heidi Andreasen, Layne Carter, Steve Wood, Carol Pentz, Terry Allen, Jackie Rutherford, Donetta Reed, John Harrison, Melanie Rose, Robert Kilmer, Michael Hansen, Shana Croft, Renn Hoopes, Jim Brown, Gwen Romero

**Welcome/Pledge/Prayer:**

President Durrant welcomed everyone. Superintendent Doug Jacobs led the audience in the Pledge of Allegiance and gave the prayer.

**Consent Agenda:**

MOTION: Ron Blunck made a motion to approve the consent agenda. The motion was amended to change the wording in one sentence and to delete two sentences from the minutes of the February 16, 2016 Planning Meeting.

SECOND: Ted Taylor seconded the motion.

DISCUSSION: Negative balances, the fund balance of the Class of 2017, and the percentage usage of the salary budgets for transportation and food service were discussed.

APPROVAL: The amended motion passed unanimously.

**Public Comment:**

No one signed up to speak during the public comment portion of the meeting.

**Superintendent's Report:**

Employees of the Month – Transportation

Bus Drivers Donetta Reed and Mike Hansen were honored as employees of the month.

## Utah Core Standards – Language Arts Grades 11-12

Morgan High School English Teacher Carol Pentz said the eleventh and twelfth grade teachers like the rigor the Utah Core provides. Students have to develop process skills. Inadequate resources in the labs are a concern.

## Legislative Update – Superintendent Jacobs

Results of this legislative session will not be known until after it concludes on Friday.

## CTE Report – Robert Kilmer

Mr. Kilmer talked about the many different programs offered through the CTE program. Students can earn full college credit for some of the classes offered. The engineering and composites programs are being expanded.

## **Business Administrator’s Report – D’Lynn Poll**

### Relocation of Portable Classrooms

A company has been hired to move the portable classrooms. Four portables will be moved to Mountain Green Elementary School. The moving cost is \$7,000 per portable. Three portables will be moved to Morgan Middle School. The moving cost is \$4,500 per portable. They will be moved this spring and remodeled next year.

### Remodel of Morgan Middle School Annex Restrooms

The restrooms in the 5<sup>th</sup> grade annex building will be remodeled so that the classrooms in that building can be used. The estimated cost is between \$5,000 and \$6,000.

### MHS and MMS Boilers – Engineering RFP

The engineering RFP for MHS and MMS boilers is due on the 18<sup>th</sup> of March. The first priority is the heating needs at the high school. Once the proposals are back there will be a special board meeting scheduled to choose an engineer for the project.

## **Discussion Items:**

### Policy DAA Employment Nondiscrimination

Most of the Employment Nondiscrimination policy is taken from the Utah Code. The policy committee had no recommendations or changes.

### Policy DKAC Nepotism

The word “cohabitant” was added to the first paragraph of the Nepotism policy.

### Process for the Administrative Opening at MMS

President Durrant said there is also one more administrative opening in the district. Morgan High School Principal Murdock has accepted a position in the North Summit School District.

The consensus of board members was to open up the administrative positions to qualified employees as well as outside applicants.

There will be a screening committee to help in the selection.

Superintendent Jacobs will put together a timeline.

An appointment will be made during the April 12, 2016 board meeting.

### Process for the Replacement of Board Member Mark Farmer

Superintendent Jacobs will set up a timeline for the process. The newly appointed board member will be sworn into office during the May 10<sup>th</sup> board meeting.

### Process for Employee Salary and Benefit Negotiations

The Morgan School District updated process for employee negotiations proposal is not a policy that needs to be approved. The intent of it is to make sure there is fair representation. Superintendent Jacobs would like to combine both classified and certificated groups in the same meeting. The first meeting is scheduled for April 4, 2016 at 4:00 p.m. in the district board room.

### **Approval Items:**

#### Home School Applications

MOTION: Neil Carrigan made a motion to approve the home school applications.

SECOND: Vice President Farmer seconded the motion.

DISCUSSION: There was no discussion.

APPROVAL: The motion passed unanimously.

#### Policy – DHC Redress of Grievances

MOTION: Vice President Farmer made a motion to approve Policy DHC Redress of Grievances. The changes to the policy he suggested during the last meeting have been made.

SECOND: Ron Blunck seconded the motion.

DISCUSSION: There was no discussion.

APPROVAL: The motion passed unanimously.

Policy DJ Employee References

MOTION: Ron Blunck made a motion to approve Policy DJ Employee References.

SECOND: The motion was seconded by Neil Carrigan.

DISCUSSION: There was no discussion.

APPROVAL: The motion passed unanimously.

**Board member Committee/School Visit reports:**

Board members reported on their assigned visits to the schools, transportation department and their committee assignments.

**Advanced Planning for Upcoming Events:**

The next regularly scheduled board meeting will be April 12, 2016.

A special board meeting was scheduled for March 24, at 5:00 p.m. to choose an engineer for the heating renovation project.

The meeting will be transmitted electronically via telephone to Vice President Mark Farmer if he is not able to attend.

A motion was made by Vice President Farmer and seconded by Ron Blunck to adjourn. The motion passed unanimously.

---

Business Administrator D'Lynn Poll