

# MINUTES

## MORGAN COUNTY SCHOOL DISTRICT BOARD MEETING

**Tuesday, November 8, 2016, District Office 5:00 p.m.**

### **Present:**

**Board Members:** President Ken Durrant, Vice President Ron Blunck, Neil Carrigan, Ted Taylor, Kelly Preece, Student Abigail Collings

**District Staff:** Superintendent Doug Jacobs, Business Administrator D'Lynn Poll, Secretary Jana Brown

**Other Staff and Patrons:** Heidi Andreasen, Renn Hoopes, Gina Stuart, Andy Jensen, Tyrel Mikesell, Melissa Carter, Jenna Carter, Cody Carter, Ann Marie Wallace, Eileen Ipson, Cory Birkholz, Jamie Carter, Jeremy Floyd, Loren Wallace, Karenann Wallace, Jackie Rutherford, Gaylene Adams, Sue Ann Kelsey, Bari Cameron, Jim Brown, Jennie Earl, Shastene Breshears, Donica Bigelow, Jill Jacobsen.

### **Welcome/Pledge/Prayer:**

President Durrant welcomed everyone and reminded them to sign the attendance roll. Vice President Ron Blunck led the audience in the Pledge of Allegiance, followed by a prayer.

### **Consent Agenda:**

MOTION: Ron Blunck made a motion to approve the consent agenda including minutes, personnel updates, budget report, treasurer's report, claims, school reconciliation reports, and the addition of the Morgan County Pre-Disaster Mitigation Plan.

SECOND: Neil Carrigan seconded the motion.

DISCUSSION: There was no further discussion.

APPROVAL: The motion passed unanimously.

### **Public Comment:**

There were no public comments.

### **Superintendent's Report:**

#### Employees of the Month

Morgan Elementary School Principal Andy Jensen honored Karenann Wallace, 1<sup>st</sup> grade teacher at MES, and Melissa Carter, librarian at MES, as employees of the month.

### MHS Cheerleader Request for Trip Extension

Sue Ann Kelsey asked the board for an exception to the Extended Travel policy to miss 3 days of school for their trip to Florida for a competition. She noted that the competition is a 2-day competition that is held at the ESPN Center. The additional day would allow the girls to experience a day at Animal Kingdom, Hollywood Studios, Epcot Center, or Disney's Magic Kingdom. She stated that she feels any of these would be an educational experience for the girls. Sue Ann also reported that it would cost the girls \$50 - \$100 more to come home a day earlier. Tyrel Mikesell noted that he and Principal Wilson support this request.

### Follow up on MHS Wrestling Trip Occurrence

Superintendent Jacobs reminded the board members that there was a question regarding whether the wrestling team traveled to Reno last year. Tyrel Mikesell stated that the trip request was approved last year; however, the wrestling team chose not to go. Neil Carrigan asked if the form could be revised to include the date of the last trip the team/club went on.

### State Math Requirement Update

Superintendent Jacobs welcomed Jeremy Floyd. Mr. Floyd explained the new state math requirements to the board members. He referred to state law 53A-1-1202, Career and college readiness mathematics competency standards. He noted that this law is a result of many students entering college having to take remedial math classes that do not earn QL credit. This change will require the LEA to report the number of seniors that indicated in their CCR's that they are going to college but do not take a math class their 4<sup>th</sup> year of high school.

Mr. Floyd discussed the math common core. He stated that UT adopted an integrated pathway to common core, which changed the math classes from Geometry, Algebra, and Algebra II to Math I, Math II, Math III. The state is considering changing back to a traditional common core. He feels this would benefit the students.

### Child Sexual Abuse Curriculum Selection and Implementation Process

Superintendent Jacobs reported that the state requires the teachers to be trained on child sexual abuse curriculum. Gwen Knight, MPA, School Services & Community Outreach Program Administrator at Prevent Child Abuse Utah attended the last curriculum committee meeting to present the training video for teachers as well as one for parents. The committee felt that this was great information that should be shared with teachers and parents. These videos will be reviewed at the individual school community council meetings prior to it being sent out to parents. Neil Carrigan reported that there will be 2 new board members in January, and he suggested that approval of this curriculum be postponed until those board members are in place. Superintendent Jacobs noted that this item will be placed on the board agenda for discussion in January and approval in February.

### Growth Projections, Preliminary Timelines, Architect

Superintendent Jacobs presented a growth plan for the year. These are recommendations from the growth committee and are based on enrollment numbers. The board will be asking the community to bond for a new middle school in Mt. Green as well as an addition to the high school. Superintendent Jacobs reviewed the timeline for the bond and construction, which will be completed in 2020. The board reported that when the architect is designing these buildings, consideration needs to be made to building schools that can accommodate growth for years to come. Kelly Preece suggested that we include funds in the bond to purchase technology or something that will benefit all the schools.

### **Business Administrator's Report:**

D'Lynn Poll introduced James Gilbert, state auditor, and invited him to review the results of this year's audit. He noted that the district's pension liability went up considerably. He also noted that the general fund balance has increased over the last few years. Mr. Gilbert informed the board that there are no specific recommendations at this time and that the staff in the district is doing a great job.

D'Lynn reported that the boilers are installed, certified, and functioning. There are still a few issues with the controls but those are being addressed and the controls are being monitored to assure they are functioning properly. Once this is completed, Alan Bune will have control of the heating systems for all the schools in the district and will be able to operate them from his phone. Superintendent Jacobs stated that the classified salary schedule (as well as the certified schedule) will be reviewed during negotiations in hopes of attracting qualified, skilled applicants for positions to help with maintenance, etc.... He also stated that Ted Taylor is working with Alan to create a maintenance checklist to be completed on a regular basis.

D'Lynn discussed the on-going problem with the high school gym floor warping. She reported that Alan brought in a restoration company to investigate the problem. It was felt that this is a ground water issue. An engineer has been contacted to examine the problem to determine a solution for spring/summer.

D'Lynn informed the board members that we have had 3 fraudulent checks go through on the district checking account. Therefore, we are in the process of closing the account. She stated that this change will be finished by Friday of this week.

### **Discussion Items:**

#### Extended Travel Policy

Ron Blunck reported that he compared our Extended Travel policy to those of other districts. Most of the policies allowed groups to miss 2 days of school with no exceptions. He stated that he feels the exception rule to extend 1 day is helpful and should remain in our policy. Ron noted that he feels that these trips can be a financial

burden to some parents. Therefore, he suggested that a statement be added to the policy stating that all teams/groups must hold a parent meeting prior to the planning of a trip where parents may vote for or against the trip by secret ballot. It was also felt that a statement should be added to the policy stating that all trips should cost no more than \$1,000. The exception rule to extend trips 1 day for educational opportunities will remain in the policy. Neil Carrigan suggested that the form be revised to include the date of the last trip the team/group went on. A statement will also be added to the form noting that extended trips will be approved only every other year.

#### Policy FDAC Health Requirements – Medical Treatment

Superintendent Jacobs presented the Policy FDAC Health Requirements. He noted that district nurse reviewed the policy and made a few minor changes. The policy will be reviewed by the Community Councils at each school and will be placed on the agenda next month for approval.

#### **Approval Items:**

##### Employee Midyear Stipend

Superintendent Jacobs reported that with the increase in students, the district is at a point, financially, where we can give the employees a midyear stipend.

MOTION: Ron Blunck made an initial motion to give the employees a mid-year stipend of  $\frac{3}{4}$  of a percent of their yearly wage and to add  $\frac{3}{4}$  percent to the salary schedules during negotiations in the spring.

SECOND: Kelly Preece seconded the motion.

DISCUSSION: The board members discussed including this in the salary schedules. Superintendent Jacobs reminded the board members that they are committed to paying this every year if they add it to the salary schedules. However, it would be added into the budget for next year if that's what they desire. It was felt that it is good to give back to the employees when there are funds to do so, which may not be the case every year.

MOTION: Ron Blunck made an amended motion to give the employees a midyear stipend of  $\frac{3}{4}$  of a percent of their yearly wage to be paid in December before Christmas Break.

SECOND: Kelly Preece seconded the motion.

DISCUSSION: There was no further discussion.

APPROVAL: The motion passed 4 to 1. President Ken Durrant, Vice President Ron Blunck, Ted Taylor, and Kelly Preece voted in favor. Neil Carrigan voted nay.

##### Cheerleader Trip Extension

The MHS cheerleaders are requesting an extension to their trip to Florida that would allow them to miss 3 days of school.

MOTION: Ron Blunck made a motion to approve the extension as requested.

SECOND: Ted Taylor seconded the motion.

DISCUSSION: Ron Blunck stated that he would like to see stronger educational opportunities for students on these trips. Tyrel Mikesell asked the board to be more specific as to what activities they view as educational. Ron noted that the board is in agreeance if the administrators feel the activities are educational. Kelly Preece reported that he would like feedback from the parents that chaperone as to whether they feel these trips are educational.

APPROVAL: The motion passed 3 to 2. Vice President Ron Blunck, Ted Taylor, and Kelly Preece voted in favor. President Ken Durrant and Neil Carrigan voted nay.

#### Policy FDAF Concussions and Head Injuries

The Policy FDAF Concussions and Head Injuries was discussed at the last meeting. It was felt that no changes were necessary

MOTION: Ron Blunck made a motion to approve the Policy FDAF Concussions and Head Injuries as written.

SECOND: Kelly Preece seconded the motion.

DISCUSSION: There was no further discussion.

APPROVAL: The motion passed unanimously.

#### Selection of Architect

Superintendent Jacobs reported that the Architect Selection Committee met and reviewed the architect proposals. The committee recommends NJRA Architects for approval by the board.

MOTION: Ted Taylor made a motion to approve the selection of NJRA Architects for the growth expansion projects.

SECOND: Ron Blunck seconded the motion.

DISCUSSION: President Durrant expressed his concern with hiring an experienced project manager to reduce the costs of change fees. Ted Taylor reported that NJRA assured the committee that the lead architect would visit the construction sites at least once a month to decrease the number of changes that occur.

APPROVAL: The motion passed unanimously.

#### Home School Applications

MOTION: Ron Blunck made a motion to approve the home school applications.

SECOND: Kelly Preece seconded the motion.

DISCUSSION: There was no further discussion.

APPROVAL: The motion passed unanimously.

#### **Board Member Committee/School Visit reports:**

President Durrant reported that he did not have a chance to visit the middle school last month and the Recreation Board did not meet. Superintendent Jacobs stated that he has visited the middle school and is very impressed with what is happening there.

Kelly Preece stated that he visited Morgan Elementary last month. He met with the librarian and the students who were having breakfast in the cafeteria. He stated that he was impressed with Principal Jensen and how he interacts with the students – they love him.

Neil Carrigan informed the board members that he was able to visit Mountain Green Elementary. He noted that he visited Mrs. Love's classroom as well as the volunteers helping with the student enrichment activity. The students were learning the presidents of the United States of America. He expressed his gratitude and appreciation for the staff and volunteers and all they do for the students in the district. He also noted that the Technology and DATC Committees did not meet last month. The Morgan Education Foundation participated in the Young Automotive Trunk or Treat/Coloring Contest. He stated that the Young Automotive Group donates money for every picture entered from the schools.

Ted Taylor reported that he has met with Alan numerous times over the last month to review the mechanical systems at each of the schools. Ted inquired about the Geothermal heating system at Mountain Green Elementary. D'Lynn reported that the system was tested and it only contains 2% glycol. Therefore, Alan will set up a meeting with the specialist and the engineer to determine the best solution to correct the problem. Ted reported that he attended the Transportation Committee meeting where Ron Litchfield reported that there are 800 bus stops in the district, and we transport 1,350 students every day. He stated that there have been questions as to whether students are still being dropped off at the dirt spot. He indicated that we are still dropping off students there for the time being but that may not happen in the future. Ted reported that the MHS/MMS drop off/pick up zone is working well, and they are looking to hire a team/group or high school student to put out the signs for the bus zone.

Ron Blunck noted that he visited with Principal Wilson at the high school. He reported that Principal Wilson is doing a great job getting out and interacting with the students. He visited the classroom of Amanda Chaney and enjoyed learning about DNA sequencing. He then visited Stan Mackay's classroom, and he noted that he is very impressed with the computer labs at the high school. We have a full Mac lab and a full PC lab in the Business Department. Ron reported that he also met with the counselors, Jim Wiscombe and Destiny Field. He noted that they have a tough job dealing with students who have so many difficult issues to deal with. Each of the counselors is responsible for approximately 400 students each. Superintendent Jacobs reported that it is the goal to hire 2 new counselors next year. 1 counselor will split between MHS and MMS, while the other will split his/her time between Morgan Elementary and Mountain Green Elementary.

Abigail Collings informed the Board that great things are happening at the high school. She reported that the volleyball team took state, the football team lost in the semifinals, and the Academic Olympiad team took 1<sup>st</sup> at their competition last month. Tyrel Mikesell added that this is a great accomplishment because the Academic Olympiad team has never placed before. Abi reported that The Little Mermaid musical starts tomorrow and runs through Monday. Superintendent Jacobs stated that the volleyball and

Academic Olympiad teams will be invited to the next meeting so that the Board may congratulate them.

**Advanced Planning for Upcoming Events:**

Superintendent Jacobs reported that the board meeting/dinner with legislative guests will be December 6, 2016. The USBA Convention will be January 5 – 7, 2017 in SLC. The board meeting/swearing in of new board members will be January 10, 2017. He invited the board members to attend these meetings.

MOTION: Ted Taylor made a motion to end the meeting and move to a closed session.

SECOND: Ron Blunck seconded the motion.

DISCUSSION: There was no further discussion.

APPROVAL: The motion passed unanimously.

President Durrant thanked everyone for being in attendance and dismissed the audience so that the board could go into closed session.

The meeting adjourned at 7:53 p.m.

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Business Administrator, D'Lynn Poll