

**Morgan Middle School
School Improvement Plan
2010 – 2011
(3-4-10)**

Plan #1

Statement: MMS will continue a comprehensive program to teach and encourage students to be responsible citizens with lifelong learning attributes.

Rationale: MMS believes that administrators, teachers, parents, students and the community share the responsibility Life Long Learning and Responsible Citizenship.

Action Steps	Time line	Person/s Responsible	Resources	Assessments
1. Involve the Community Council members in Focus Groups that plan educational citizenship programs.	2006- ongoing	Administration Community Council Advisory Team	Community Council Administration team PTSO Members School Budget District Budget Morgan Weber Health	Student, Staff & Parent Surveys Community members' involvement in Focus Groups. Number of Focus Group meetings held Parent attendance
2. Publish a parent & home email newsletter with parent tips for teaching responsible citizenship & information about MMS.	2006 - ongoing	Principal Grade level leaders PTSO Representatives MMS counselor Committee members	MMS Staff, students & parents PTSO Members School Budget District Budget Morgan Weber Health	Student, Staff & Parent Surveys Number of newsletter Number of emails Attendance to publicized activities.
3. MMS phone contacts to parents informing them of absences and tardies.	2006-ongoing	School Secretaries Administration District Support TCN Broadcasting MMS Counselor	School Budget District Budget Business Partners	Student, Staff & Parent Surveys Community council suggestions Number of calls
4. Character Counts activities	2006-ongoing	Character Counts Leaders Administration Community Council MMS Counselor	Teachers Administration Business Partners School Budget District Budget	Student, Staff & Parent Surveys Number of activities SRC attendance

5. Character Cash Awards	2006-ongoing	Administration Counselors Office personnel MMS Staff	School Budget District Budget Business Partners	Student, Staff & Parent Surveys Number of Awards given Custodians suggestions
6. Character Counts Awards	2006-ongoing	MMS Staff Business Partners Administration MMS Counselor	Business Partners Administration Parents School Budget District Budget	Student, Staff & Parent Surveys Number of Awards given
7. Newspaper articles and information dissemination	2006-ongoing	Administration Community council Local Newspaper PR person	Teachers/staff PTSO Community council Administration	Student, Staff & Parent Surveys PTSO suggestions Activity attendance Number of articles
8. Student of the week awards, academic assemblies & publicity of the same.	2006-ongoing	PTSO MMS office staff Local Newspaper Administration Teachers/staff	Local Newspaper PTSO members Parents support	Student, Staff & Parent Surveys Student discussion at principals awards PTSO opinions Community Council suggestions.
9. Bully Prevention Program	2006- ongoing	Bully Prevention Committee MMS Counseling Administration Parent support Advisory Team Grade level leaders	Morgan Weber Health Dept. MMS counseling programs	Student, Staff & Parent Surveys Comparison of numbers of incidents on power school.
10. Student Incentive Program that emphasize exact expectations, teach expectations, 4 positives to 1 negative and consequences	2008- ongoing	School Secretaries MMS Administration MMS Counselor	Business Partners Morgan Education Foundation School Budget District Budget	Student, Staff & Parent Surveys Number of exact expectations Number of teaching experiences Number of positives to negatives Review of consequences

Plan # 2

Statement: Morgan Middle School will continue a writing plan for student's school wide that develops good ideas, organize those ideas clearly and maintains proper conventions.

Rationale: Morgan Middle School believes that effective writing techniques are not only a way to demonstrate what a person knows, but a way to help them understand what they know. In an age of high-technology and a complex society, a student's writing should be richly elaborated with ideas, organized in a way that conveys what a student is trying to express and uses proper conventions that enhance the final product.

Action Steps	Time Line	Persons/Responsible	Resources	Assessments
1. The My Access program will be purchased for all students' school wide to help teachers in scoring writing prompts.	2006 – ongoing	Administration English Teachers Advisory Teachers	School Budget District Budget Trustland	Students, Staff & Parent Surveys DWA My Access Writing Profiles Writing scores on standardized tests
2. Students will write to responses in a concise format of approximately two pages.	2006 - ongoing	Advisory Teachers Administration School Wide Writing Person	School Budget District Budget Trustland Teachers	Writing Prompts will be scored by My Access and discussed with students following each writing.
3. Student & staff instruction in the Six Traits of Writing school wide	2006- ongoing	NUES & Consultants English teachers Regular teachers	School Budget District Budget Trustland Teachers	Writing scores on teacher scored writing prompts. Number of Staff development sessions
4. Explanation of program to parents with samples of writing.	2006 – ongoing	Administration Regular Teachers Advisory Students	Teachers Parents School Budget District Budget Trustland	Evaluations of writing responses overtime Parent/Teacher& SEOP conferences Items in a student's Literacy File Number of times presented to parents

Plan #3

Statement: Morgan Middle School will continue a reading emphasis school wide that assesses the reading level of all students annually and offers remediation and accelerated reading experiences.

Rationale: Morgan Middle School realizes that because reading is the main dissemination medium in school that the level at which one reads is critical to the learning process. Simply put, the better one reads the greater the learning that can take place.

Action Steps	Time Line	Persons/Responsible	Resources	Assessments
1. Each student school wide will be assessed by using the Gates McGinitie test and a reading matrix will be developed on students that read below grade level.	2007 - ongoing	Administration English Teachers Reading Coordinator Literacy Committee AmeriCorps	School Budget District Budget Trustland	Student, Staff & Parent Surveys Number of students tested Number of students above & below grade level Reading matrixes compiled
2. Continue to have a reading class for accelerated readers.	2006 - ongoing	Administration Reading teacher Literacy Committee	Regular Class	Student, Staff & Parent Surveys Number of students Improvement of students
3. Continuation of remedial reading opportunities during the school day and after school.	2006- ongoing	Administration AmeriCorps Staff Literacy Committee	School Budget District Budget Trustland AmeriCorps	Student, Staff & Parent Surveys Number of students Attendance of students Improvement of students: GPA
4. Staff Development on school wide reading strategies.	2006- ongoing	Administration Staff Literacy Committee	School Budget District Budget Trustland	Student, Staff & Parent Surveys Number of Staff reading selected books. Attendance at staff development.

Plan #4

Statement: Morgan Middle School will continue to develop steps to improve Test Taking Techniques and Study Skills, which will help all students achieve minimal competency on, class assessments, the CRT's and all standardized tests.

Rationale: Morgan Middle School believes that CRT's given by the State of Utah, are important indicators of a student's achievement in school. In order for students to achieve at their best possible level they need to understand on what they will be tested and how the tests will be given. For this reason we feel it is necessary for students to become familiar with the skills necessary to take tests.

Action Steps	Time Line	Persons/Responsible	Resources	Assessments
1. Teachers will meet in regularly scheduled team meetings and develop methods and objectives for teaching test taking strategies.	2006 - ongoing	Grade level chair person Team members Administration	School Budget District Budget Trustland Professional Development	Student, Staff & Parent Surveys Student Learning in class CRT Score Improvement Standardized Test Results
2. Development of test taking strategies for use by teachers in the everyday classroom.	2006 - ongoing	Mike Madeo Terry Allen	School Budget District Budget Trustland Professional Development	Student, Staff & Parent Surveys Student Learning in class CRT Score Improvement Standardized Test Results
3. Solicitation of Parent support for the CRT testing procedure.	2006 - ongoing	Mike Madeo Terry Allen Community Council members MMS Counselor	PTSO Community Council Newspaper Teachers	CRT Score Reporting Student, Staff & Parent Surveys Community Council input Standardized Test Reports
4. Team collaboration in teaching test taking skills throughout the year.	2006 - ongoing	MMS Teachers MMS Instructional Aids MMS Staff	School Budget District Budget Trustland Professional development	Student, Staff & Parent Surveys Student Progress in class CRT Improvement Standardized Test Results
5. Study Skill classes will be offered to students needing help in studying.	2006 - ongoing	Advisory teachers Home room teachers After school	School Budget District Budget Trustland Study skills booklet	Student, Staff & Parent Surveys Student Progress in class CRT Improvement Standardized Test Results
6. Periodic review of CRT data for development of individual teaching goals.	2006 - ongoing	Administration Grade level chairperson Teachers	Utah CRT test results District testing director School Budget District Budget Trustland	CRT test results Student, Staff & Parent Surveys Standardized Test Results Class learning application Exit teacher interviews

Plan # 5

Statement: MMS will continue to initiate programs to increase student's Academic Successes.

Rationale: Morgan Middle School believes that in order for students to be lifelong learners they must have the skills to learn and succeed as middle school age students in a content area rich environment.

Action Steps	Time Line	Persons/Responsible	Resources	Assessments
1. Teachers will continue to provide effective content area vocabulary instruction.	2006 - ongoing	Classroom teachers. Administration Professional Development Committee	School Budget District Budget Trustland	Student, Staff & Parent Surveys Student Learning in class CRT Improvement Standardized Test Results
2. Teacher In-service on Classroom Instruction that Works.	2006 - ongoing	Classroom teachers. Administration Professional Development Committee	School Budget District Budget Trustland	Student, Staff & Parent Surveys Student Learning in class CRT Improvement Standardized Test Results
3. MMS will continue the discussion on how we can best meet the need of middle school age children.	2008 - ongoing	Classroom teachers. Administration Professional Development Committee	School Budget District Budget Trustland	Student, Staff & Parent Surveys Number of discussions held NMSA
4. Continue discussion on how to increase the positive school wide behavior environment.	2008- ongoing	Classroom teachers. Administration Professional Development Committee	School Budget District Budget	Student, Staff & Parent Surveys Number of discussions held NMSA
5. Continue discussion & action on how MMS can increase promptness in completing academic work.	2008- ongoing	Classroom teachers. Administration Professional Development Committee	School Budget District Budget Trustland	Student, Staff & Parent Surveys Number of discussions held Reduction of "not handed ins" NHI CRT Improvement

Plan # 6

Statement: Teachers will apply to extend learning opportunities for students to achieve core standards in the areas of Language Arts, Math, Science, Health/PE, Foreign Language, and Social Studies.

Rationale: Morgan Middle School believes that each student should have extended learning opportunities in the aforementioned areas to develop mastery of the outlined core skills in a professional setting facilitated by a certificated faculty member.

Action Steps	Time Line	Persons/Responsible	Resources	Assessments
1. Teachers will apply to a selection committee to offer extended learning opportunities for students.	September 15, 2010	Classroom teachers. Administration Professional Development Committee	Trustland	Student, Staff & Parent Surveys Number of Proposals CRT Improvement Standardized Test Results
2. Selection committee will choose extended learning opportunities from the list of submitted teacher proposals.	September 30, 2010	Classroom teachers. Administration Professional Development Committee	Trustland	Student, Staff & Parent Surveys Number of Proposals CRT Improvement Standardized Test Results
3. The chosen projects will be implemented by the faculty members.	October 1-May 15 2011	Classroom teachers. Administration Professional Development Committee	Trustland	Student, Staff & Parent Surveys Number of Proposals CRT Improvement Standardized Test Results
4. Selection committee will award financial remuneration to the completed projects on achieved goals.	May 20, 2011	Classroom teachers. Administration Professional Development Committee	Trustland	Student, Staff & Parent Surveys Number of Proposals CRT Improvement Standardized Test Results
5. Faculty will evaluate the success of the program for future implementation.	March 4, 2011	Classroom teachers. Administration Professional Development Committee	Trustland	Student, Staff & Parent Surveys Number of Proposals CRT Improvement Standardized Test Results